

**GECC Meeting Minutes**  
**Apr. 8, 2022**  
**2:00-3:30pm**

**Present:**

**Voting members:**

Julianne Guillard, Angela Reynolds, Rohan Kalyan, Dan Salandro, James Keck, Alena Hampton, Allison Ryals, Vicki Pallo, Adam Ewing, Jonathan Moore

**Non-voting members:**

Constance Relihan, Emma King, Madeline Goldman, LaToya Robinson, Ryan Cales, Roxanne Spindle, Whitney Lovelady

**Absent/vacant:**

Student rep from SGA [vacant]

UUCS rep [vacant]

Life Sciences rep [vacant]

Carly Phinzy

Gregory Triplett

Ann Marie Gardinier Halstead

Ross Collin

**Meeting notes**

Note: Minutes for last meeting (3/4/22) approved by a vote of 9-0.

- Chair opened the meeting at 2pm.
- **Continuing business:** Bylaws revision
  - Reviewed changes to subcommittee section, opened for questions
  - Electronic vote to approve bylaws will go out after the meeting, then they will be submitted to Provost for approval.
- **Continuing business:** Updates on new literacy work groups
  - Overview of launch and proposed timeline (initial meeting was on 4/1/22)
  - Discussion of timeline and role of GECC in the process
  - Request for volunteers to ensure committee representation on work groups
  - One member added to the entrepreneurial group; one member will also be in the structure group. No volunteers for the computational group. GECC chair/chair-elect will be in communication with all groups as well.
- **Continuing business:** Racial Literacy subcommittee membership
  - Need one additional member; several potential candidates proposed
  - Timeline for review process: 1 course currently proposed; 2 more potential proposals in the works. Main review time for the first round will be in the fall.

- **Continuing business:** ConnectED Symposium updates & member participation
  - Asked for volunteers to help with Q&A, parts of the session
  - Updates on new student-facing website and faculty testimonials, request for additional suggestions for future videos
  
- **Continuing business:** call for nominations & election of Chair-elect
  - Reminder of who is stepping off, need for replacements and elections
  - Discussion of renewal process mentioned in bylaws—committee determined that a member can opt to renew for a second term without needing to be reelected, unless their unit wishes to hold an election each time.
  - Discussion of what to do if a member has to leave before their term ends. Conclusion: Add language in bylaws to clarify the procedure in this instance.
  - indicate that when a member leaves before the end of their term, their unit can appoint a replacement to finish out the remainder of that year, and then hold an election for a new representative.
  - Chair-elect election: current Chair nominated & seconded for position. No other nominations provided. Determined to hold vote at end of meeting after nominated member leaves.
  
- **New business:** Draft of course review plan
  - Reviewed options discussed at previous meetings, and narrowed down to the following:
    - Add an item to the proposal form that courses must be assessed at the program level
    - Consider having all courses resubmit on a particular cycle (for example, every 3 years)
    - Also discussed the possibility of requiring course level assessment, but concluded that this option needs to be explored more first.
  - Decision: Chair will update the proposal form to reflect the first item; other two items will be explored further in future meetings.
  
- Chair-elect vote at the end of the meeting: Angela Reynolds approved as the next Chair-elect by a vote of 9-0.
  
- Meeting concluded at 3:15 pm.