

Assessment Council Agenda
9:00-10:00 April 5, 2019
Founders Conference Room
Biotech One

1. Completing Migration Work
2. Taskstream AMS Workspace (bring a laptop if possible)
3. Taskstream AMS Coordinator Tools

Next Meeting: Friday, May 3, Academic Learning
Commons 4110

Guidelines

Completing Assessment Reporting for 2017-2018

1. Dedicate face-to-face time, perhaps a department meeting or a curriculum committee meeting. Get this on the annual calendar!
2. Send out materials prior to the meeting: the learning outcomes, the current assessment findings, curriculum maps, questions to focus review of the materials, etc.
3. Faculty members do not need to discuss everything – make strategic decisions about what can be meaningfully discussed. Choose high priority items or “low hanging” fruit.
4. Be specific and concrete when reporting plans to act on assessment findings.
5. Summarize the Closing the Loop discussion in the Achievement Summary/Closing the Loop section in WEAVE. See the how-to video for guidelines and information.

Assessment Council

April 5, 2019

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Biotech One

Founders Conference Room

Agenda

- Completing Migration Work
- Taskstream Workspace
- Taskstream AMS Coordinator Tools

Goals for Spring '19 Migration

All degree and certificate programs have an assessment plan in their Taskstream AMS workspace by the end the semester

- mission statement
- *expected* learning outcomes
- curriculum map
- assessment/s for each outcome

AMS Workspaces

Single Sign-On & “How-To” Demonstrations

[Search: “Assessment” on A-Z List](#)

Workspace Elements

Standing Requirements

- mission statement
- expected learning outcomes
- curriculum map

Annual Plan for Assessing¹

- assessments
- assessment findings
- plans for using findings
- status report on using findings

1 – Always due first Friday in October

AMS Coordinator Tools

“At-a-Glance Oversight”

- ✓ Go to: Status Report
- ✓ Possible Uses

Analytics

- ✓ Possible Uses

Next Meeting

Friday May 3

9:00-10:00

Academic Learning Commons

Room 4110