

University Assessment Council
Minutes of the February 9, 2011 Meeting

Present: Meredith Bryk (for Ellen Byrne), Laurie Carter, Jan Chlebowski, Jeff Delafuente, Herschell Emery, Jill Gordon, Patty Gray, Kim Isringhausen, Kathy Kreutzer, James Mays, Michelle McGregor, Sherry Sandkam, Seth Sykes, Lex Tartaglia, Kathy Ingram, Scott Oates.

Minutes from January 11, 2011

- The minutes were approved.

Announcements/Reminders (Scott Oates)

- Assessment 101 Workshops. This three-session workshop series will run twice this semester. Participants should register through the VCU Training website. Location: CTE, Harris 5182.

Winter Session

Tuesdays

2:30-4:00

February 15, 22; March 1

Spring Session

Wednesdays

10:00-11:30

April 6, 13, 20

- NSSE Schedule. Scott distributed copies of a poster promoting students' participation in NSSE (National Survey of Student Engagement). He asked for suggestions for locations to place the posters on both campuses. On February 9, students with first-year standing and students with senior standing will receive an email message inviting them to participate.

Draft Glossary of Assessment Terms

- Scott distributed a draft *VCU Assessment Glossary* and invited discussion. The purpose of the glossary is to capture what is common across programs, rather than to be inclusive of all assessment terms in all of our programs. Council members expressed favorable views about the structure and content of the glossary and offered suggestions for fine-tuning. Scott will work on revising the draft.

Draft Assessment Quality Review Rubric

- Scott distributed a revised draft *Assessment Quality Review Rubric*, with changes noted in red. Council members discussed the draft and offered suggestions for minor revisions. Members who expressed an opinion about the rating scale favored a simpler, 3-point scale (*non-compliant, needs work, compliant*).

Implementation of Assessment Quality Review (AQR)

- Scott proposed that we have a 6-hour retreat sometime after Spring Break – perhaps in May – to focus on implementation of the AQR.

Next Meeting:

Tuesday, March 8

12:30-2:00

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