

## 2020-21 Institutional review and approval timeline for the development and modification of academic programs

The institutional review and approval process begins with approval of the proposal by the faculty of a department, school or college. The next step in the institutional review and approval process is approval by the university-level curriculum committee, which are the University Undergraduate Curriculum Committee (UJCC) or Programs and Courses Committee (P&C) and the University Graduate Council (UGC). Upon approval by the university-level curriculum committee, the proposal is reviewed and approved by the University Council subcommittee on Academic Affairs and University Policies (UCAAUP), the University Council (UC), the President's Cabinet and the Board of Visitors. Upon approval of the Board of Visitors, proposals to create or modify academic programs will be submitted to the State Council of Higher Education for Virginia (SCHEV) for review and approval according to the SCHEV Academic Affairs Policy for the approval of program actions at public institutions. Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) notification or approval may also be required.

### Undergraduate certificate and degree programs

Office of the Provost Deadline	UJCC Submission Deadline	UJCC Meeting	UCAAUP Meeting	University Council Meeting	President's Cabinet	Board of Visitors
August 3, 2020	Sept. 3, 2020	Sept. 17, 2020	September 24, 2020	October 1, 2020	October 19, 2020	December 11, 2020
Sept. 7, 2020	Oct. 1, 2020	Oct. 15, 2020 Oct. 22, 2020*	October 29, 2020	November 5, 2020	November 16, 2020	December 11, 2020
Oct. 5, 2020	Nov. 5, 2020	Nov. 19, 2020 Nov. 20, 2020*	November 19, 2020	December 3, 2020	December 7, 2020	December 11, 2020
Oct. 26, 2020	Nov. 24, 2020	Dec. 10, 2020 Dec. 17, 2020*	January 28, 2021	February 4, 2021	February 8, 2021	February 26, 2021
<b>**The Curriculum Inventory Management (CIM) system closes beginning Winter Break until Feb. 2021</b>						
Dec. 7, 2020	Workshop	Jan. 21, 2021	February 25, 2021	March 4, 2021	March 8, 2021	May 7, 2021
Jan. 11, 2021	Feb. 14, 2021	Feb. 18, 2021	April 1, 2021	April 8, 2021	April 12, 2021	May 7, 2021
Feb. 4, 2021	March 4, 2021	Mar. 18, 2021	April 29, 2021	May 6, 2021	May 17, 2021	September 16, 2021
Mar. 8, 2021	Apr. 1	Apr. 15, 2021				

\*An additional meeting will be held if needed.

**Graduate certificate and degree programs**

<b>Office of the Provost Deadline</b>	<b>P&amp;C Submission Deadline</b>	<b>P&amp;C Meeting</b>	<b>UGC Meeting</b>	<b>UCAAUP</b>	<b>University Council</b>	<b>President's Cabinet</b>	<b>Board of Visitors</b>
July 6, 2020	Aug. 3, 2020	Aug. 18, 2020	Sept. 8, 2020	September 24, 2020	October 1, 2020	October 19, 2020	December 11, 2020
August 3, 2020	Sept. 1, 2020	Sept. 22, 2020	Oct. 6, 2020	October 29, 2020	November 5, 2020	November 16, 2020	December 11, 2020
Sept. 7, 2020	Oct. 1, 2020	Oct. 20, 2020	Nov. 10, 2020	November 19, 2020	December 3, 2020	December 7, 2020	December 11, 2020
Oct. 5, 2020	Nov. 2, 2020	Nov. 17, 2020	Dec. 8, 2020	January 28, 2021	February 4, 2021	February 8, 2021	February 26, 2021
Oct. 26, 2020	Nov. 17, 2020	December 1, 2019	Dec. 8, 2020	January 28, 2021	February 4, 2021	February 8, 2021	February 26, 2021
<b>**The Curriculum Inventory Management (CIM) system closes beginning Winter Break until Feb. 2021</b>							
Dec. 7, 2020	Jan.5, 2021	Jan. 19 2021	Feb. 9, 2021	February 25, 2021	March 4, 2021	March 8, 2021	May 7, 2021
Jan. 11, 2021	Feb. 5, 2021	Feb. 23, 2021	Mar. 2, 2021	April 1, 2021	April 8, 2021	April 12, 2021	May 7, 2021
Feb. 8, 2021	Mar. 1, 2021	Mar. 23, 2021	Apr. 6, 2021	April 29, 2021	May 6, 2021	May 17, 2021	September 16, 2021
Mar. 8, 2021	April 1, 2021	Apr. 20, 2021	May 4, 2021				

\*Proposals may be presented at the President's Cabinet meeting prior to the University Council to facilitate Board of Visitors review and approval.

\*\*Only proposals that have been approved at the university curriculum committee level will be included in the VCU Bulletin for the following academic year. Proposals submitted in the shaded area of the table, after CIM closure, will be considered for the 2022-23 VCU Bulletin if approved by SCHEV and SACSCOC.