



# GET IN SYNC WITH YOUR ASYNCHRONOUS CLASSES

1

## GET ORGANIZED

Go through all of your class syllabi and find out the following:

- Can I work on this at my own pace or is the pace set by the professor?
- How will the professor communicate with me?

2

## PLAN A SCHEDULE

Schedule time for asynchronous classes as if they were a class that meets in-person

3

## SET WEEKLY GOALS

Choose specific tasks and assignments to accomplish each week, list them by day

4

## STAY ACCOUNTABLE AND UTILIZE RESOURCES

Attend virtual office hours, SI Sessions, Tutoring, or try Academic Coaching to support your learning and stay on track

**TO LEARN MORE ABOUT RESOURCES AT THE  
CAMPUS LEARNING CENTER VISIT**

[HTTPS://CLC.VCU.EDU/](https://clc.vcu.edu/)