University Assessment Council
Agenda

April 5, 2013
9:00-10:30
Hibbs 308
Monroe Park Campus

1. Updates/Reminders

   AQR Cohort A

   - School/College/Center Report Card due May 3rd
   - No additional evidence is required – only the initials of the representative from the dean's office on the report card that "required action" is satisfied

   AQR Cohort B

   - Remind coordinators to sign up for orientations; extras encouraged and welcome (link sent to them)
   - Check rosters for accuracy
   - Thursday April 18, 3:30-4:30 Jackson Conference Room, Larrick Center, MCV
   - Friday, April 19, 3:00-4:00 Forum Room, Student Commons, MPC

2. Discussion & Recommendations

   - College/School/Center Assessment "Committees" for 2013-14

     - Preparing the *Compliance and Integrity Report* and the *Obstacles and Needs Report* – Due to AIE in mid-October

   - "Closing the Loop" - Analysis Questions & Action Plans for 2012-13 reporting cycle

   - Curriculum Maps – public and available; necessary for curriculum committee approval; use WEAVE's tool or creating a spread sheet

Next Meeting:

Friday, May 3
9:00-10:30
Jackson Ward Conference Room
Larrick Center

Assessment Council Meeting Notes

<u>April 5, 2013</u>

- AIE shared a summary of findings from the Annual Compliance Report and AQR.
  - Umberto said all programs in Social Work have findings and should be in compliance. (NOTE: JB checked the audit reports after the meeting and there are outcomes missing measures, as indicated in the Compliance Report)
  - AIE should check the SCHEV inventory every year before sending out school/college Annual Compliance Report templates. Ask Laura Moriarty about getting on the distribution list for course changes, closures, etc.
- Council discussed how assessment findings are discussed by faculty
  - Umberto said SW has a monthly committee meeting and always have an item about assessment. At the end of the year (Dec.) they discuss findings. In the Spring they discuss: benchmarks, measures, strengths, limitations, action steps. The doctoral program classes are so small that assessment is more qualitative -- they look at how dissertations reflect learning outcomes. They report that data every 2-3 yrs. In Fall, they report global findings for competency based skills to all faculty and share with students. They also conduct a survey at the end of the year and post outcomes findings on website as required by accreditor (Educ does this too). Their accreditor got serious about assessment in 2008 and it's taken 3 yrs to get ot point that feel comfortably using the results believe them to be reliable/valid etc.)
  - Vennie said Engineering have course diaries of findings - student behaviors, attitudes, quality of homework. They get together and discuss and present to Industry Advisory Board. They say "this is what we want you to teach"
  - Christina -- do this all the time in Arts but hard to fit into reporting structure
- There was some discussion about making outcomes publicly available and whether that info is proprietary for some disciplines
  - Lex said proprietary for AH
  - Umberto said not for SW. Their outcomes are based on national standards. They specify 10 competencies and 41 behaviors (very specific). They have more latitude with the 2nd yr of grad program (?) where there are basic competencies and they can add their own
  - Meredith said dentistry has standard high-level competencies but these are not "operational" standards or behaviors. They have to define the operational outcomes, so that would be more proprietary. Big push by accreditor to define very specifically
- Follow-up
  - Angie W. - Education has MT degree program that has several different tracks. These tracks have same mission statement and similar outcomes but different measures. The MT program is a single entity on the SCHEV inventory, so should be they all be in WEAVE? Do they have to be evaluated separately for AQR and APR? What is the APR schedule for Education

- Send Umberto AQR report card for SW (Scott did this?)
- Should we get on distribution list for program changes, closures?