

2022-23 Institutional review and approval timeline for the development and modification of academic programs

The institutional review and approval process begins with approval of the proposal by the faculty of a department, school or college. The next step in the institutional review and approval process is approval by the university-level curriculum committee, which are the University Undergraduate Curriculum Committee (UJCC) or the University Graduate Council (UGC). Upon approval by the university-level curriculum committee, the proposal is reviewed and approved by the University Council subcommittee on Academic Affairs and University Policies (UCAAUP), the University Council (UC), the President’s Cabinet and the Board of Visitors. Upon approval of the Board of Visitors, proposals to create or modify academic programs will be submitted to the State Council of Higher Education for Virginia (SCHEV) for review and approval according to the SCHEV Academic Affairs Policy for the approval of program actions at public institutions. Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) notification or approval may be also be required.

Undergraduate certificate and degree programs

Office of the Provost Deadline	UJCC Submission Deadline	UJCC Meeting	UCAAUP Meeting	University Council Meeting	President’s Cabinet	Board of Visitors
July 22, 2022	Aug. 11, 2022	Aug. 25, 2022	Sept. 29, 2022	Oct. 6, 2022	Oct. 10, 2022	Dec. 9, 2022
Aug. 4, 2022	Sept. 1, 2022	Sept. 15, 2022	Sept. 29, 2022	Oct. 6, 2022	Oct. 10, 2022	Dec. 9, 2022
Sept. 8, 2022	Oct. 6, 2022	Oct. 20, 2022	Oct. 27, 2022	Nov. 3, 2022	Nov. 4, 2022	Dec. 9, 2022
Oct. 6, 2022	Nov. 3, 2022	Nov. 17, 2022 Nov. 18, 2022 *	Nov. 17, 2022	Dec. 1, 2022	Dec. 12, 2022	Dec. 9, 2022
Nov. 3, 2022	Nov. 22, 2022	Dec. 8, 2022 Dec. 9, 2022*	Jan. 26, 2023	Feb. 2, 2023	Feb. 6, 2023	Mar. 24, 2023
*The Curriculum Inventory Management (CIM) system closes beginning Winter Break until Feb. 2023						
Dec. 2, 2022	Workshop	Jan. 19, 2023	Feb. 23, 2023	Mar. 2, 2023	Mar. 6, 2023	Mar. 24, 2023
Jan. 6, 2023	Feb. 2, 2023	Feb. 16, 2023	Mar. 30, 2023	Apr. 6, 2023	Apr. 17, 2023	May 12, 2023
Feb. 3, 2023	Mar. 2, 2023	Mar. 16, 2023	Apr. 27, 2023	May 4, 2023**	May 22, 2023**	May 12, 2023
Mar. 3, 2023	Apr. 6, 2023	Apr. 20, 2023	Apr. 27, 2023	May 4, 2023**	May 22, 2023**	May 12, 2023

*An additional meeting will be held if needed.

**Proposals may be presented at the President’s Cabinet meeting prior to the University Council to facilitate Board of Visitors review and approval.

+Only proposals that have been approved at the university curriculum committee level will be included in the VCU Bulletin for the following academic year. Proposals submitted in the shaded area of the table, after CIM closure, will be considered for the 2024-25 VCU Bulletin if approved by SCHEV and SACSCOC.

Graduate certificate and degree programs

Office of the Provost Deadline	UGC Submission Deadline	UGC Meeting	UCAUP	University Council	President's Cabinet	Board of Visitors
July 22, 2022	Aug. 16, 2022	Sept. 6, 2022	Sept. 29, 2022	Sept. 1, 2022	Oct. 10, 2022	Dec. 9, 2022
Aug. 4, 2022	Sept. 13, 2022	Oct. 4, 2022	Oct. 27, 2022	Oct. 6, 2022	Oct. 10, 2022	Dec. 9, 2022
Sept. 8, 2022	Oct. 18, 2022	Nov. 8, 2022	Nov. 17, 2022	Nov. 3, 2022	Nov. 4, 2022	Dec. 9, 2022
Oct. 6, 2022	Nov. 15, 2022	Dec. 13, 2022	Jan. 26, 2023	Dec. 1, 2022	Dec. 12, 2022	Mar. 24, 2023
Nov. 3, 2022	Nov. 15, 2022	Dec. 13, 2022	Jan. 26, 2023	Feb. 2, 2023	Feb. 6, 2023	Mar. 24, 2023
*The Curriculum Inventory Management (CIM) system closes beginning Winter Break until Feb. 2022						
Dec. 2, 2022	Jan. 17, 2023	Feb. 7, 2023	Feb. 23, 2023	Mar. 2, 2023	Mar. 6, 2023	Mar. 24, 2023
Jan. 6, 2023	Feb. 14, 2023	Mar. 7, 2023	Mar. 30, 2023	Apr. 6, 2023	Apr. 17, 2023	May 12, 2023
Feb. 3, 2023	Mar. 14, 2023	Apr. 4, 2023	Apr. 27, 2023	May 4, 2023**	May 22, 2023**	May 12, 2023
Mar. 3, 2023	Apr. 11, 2023	May 2, 2023				

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